

Template for Scholarship Application Letter

Date [January 14th, 2022]

Dear Selection Panel,

First paragraph – Identify what you are applying for, why you are applying for it and how it will help your academic journey e.g. I am applying for a Browns Plains Academic Scholarship because (your reason for applying).

Second paragraph – Explain your goals and aspirations e.g. I want to pursue a degree in (career) at (University) because (describe your interests and goals).

Third paragraph – Talk about yourself, including additional achievements you have completed. Write about your involvement with the community or in extra-curricular activities and what you have learned from these experiences. You need to demonstrate that you are active, hard-working and driven.

Fourth paragraph – Summarise how you have met the requirements of the scholarship and what the scholarship would mean for your education. State that you agree to abide by the Browns Plains State High School Code of Conduct and Scholarship Policies.

Thank you for considering my application.

Sincerely

(your signature)
(your name)