

**Student Resource Scheme
Browns Plains State High School
Parents and Citizens Association
Terms and Conditions**

Student Resource Scheme

This scheme ensures all students have the required resources for their education, as well as saving parents/carers time and money in sourcing appropriate curriculum resources. The student Resource Scheme is discussed at P&C meetings of the school's Parents and Citizens Association. Parents/carers are invited to attend all meetings.

In return for a hire fee of \$225.00*:

- Hire of all textbooks and class sets
- BYOD user Licence
- Computer printing to the value of \$4.00 per term, all printed class notes, excluding colour photocopies and student's personal photocopying
- Basic curriculum materials for practical Arts and fine Arts subjects
- Study planner
- Some materials used for classroom projects
- Student Identification (ID) Cards (issued to all students in April each year)
- Mail outs
- Internet access and Text and Resource coordinator.

*A discount of \$25 per student is available if fees are paid in full before Friday 3 March 2023.

Items specifically excluded from the scheme which need to be purchased by the student in Years 7 - 12 include:

- Writing exercise books for class work/notes
- Pens, pencils and other stationery items
- Calculators and drawing equipment
- USBs, CDs, DVDs where items become the permanent property of the student
- Protective clothing where required
- Cost of excursions, field trips and sporting trips
- Materials required for student assessment and assignment work
- Specific subject contributions as detailed in Senior Subject Selection Book.

Conditions of participating in the Student Resource Scheme:

- Students will supply their own personal requirements – as outlined in Subject Requirements Lists
- Books issued to students are kept in good condition
- Students may be responsible for up to the full cost of books that are negligently damaged or lost before any further issues can be made
- School Administration Office to be notified immediately of the loss of any textbook
- All textbooks provided under the scheme remain the property of the scheme and must be returned when the student leaves or at the end of the school year
- All fees received by the school on behalf of the Parents and Citizens Association will be banked into the school's general account, which is subject to annual audit
- If a student starts school after first term, the fee is reduced on a pro-rata basis
- If a student leaves school having paid a fee, a pro-rata refund will be made. Refunds are based on the full charge (which include the Textbook Allowance and parent/carer charge), less cost of consumed materials and/or cost of replacing lost or damaged textbooks
- Full payment for all years in which the student has attended this school of all outstanding monies in relation to the Student Resource Scheme must be made prior to the school accepting payment from students for the Year 12 Formal and other concluding Year 12 activities.

Non Participation

Parents/carers who do not wish to participate in the Student Resources Scheme should inform the school administration so they receive a refund to the value of the Textbook Allowance for each of their children. However, they are expected to provide all necessary textbooks and resources for their children as detailed on the Subject Requirements Lists.

Arrangements for Payment

Please sign the Participation Agreement Form and return it to Browns Plains State High School with enrolment forms. Payments can be made by cash, Visa, MasterCard, EFTPOS, Qkr!, Centrepay Deduction, Internet Banking or BPOINT. For those parents/carers receiving a Centrelink payment, school fees can now be paid fortnightly using Centrepay direct bill paying service. Centrepay is a free direct bill paying service. Simply complete the *Centrepay deductions* form available from the Finance Office with your details and lodge this form with the *Browns Plains State High School Office* for processing. Minimum payment is \$20.00 per fortnight. If you prefer to pay by instalment, this can be done by making three payments.

Parents/carers experiencing financial difficulty

Where there is genuine parental financial hardship, parents can discuss with the school Principal how they can meet their financial obligations by installments throughout the school year or discuss alternative arrangements to accommodate special circumstances. All discussions will be held in confidence.

Payment Options

Cash Room Opening Hours

Monday	8:15am – 2:00pm
Tuesday	Closed
Wednesday	8:15am – 2:00pm
Thursday	8:15am – 2:00pm
Friday	8:15am – 2:00pm

Phone: 3802 6222

Paying by BPOINT:

- BPOINT is an online payment system accessed via any computer or smart phone using Mastercard or VISA.
- Log into www.bpoint.com.au/payment.dete
- Once logged in you will need the information from the school invoice or debtor statement to complete the BPOINT payment page

Payment by Internet Banking: Direct payment into school bank account

- School's Bank Account Name: Browns Plains State High School General A/c
- BSB Number: 064-159 (CBA Branch Acacia Ridge)
- Account Number: 00904480
- Reference/Details: Please record both "**Student/Family/Customer ID AND Reference/Invoice No**" in the reference/details section so that your payment can be recorded correctly.

Paying by Qkr!

- Qkr! By Mastercard is a secure and easy way to pay for school accounts from your phone at a time and place that suits you.
- Download Qkr! On your Android phone or iPhone, register your Country of Residence, find our school and register your children.

Paying by Cash/Card: Payment by Credit Card, Debit Card or Cash

- Payment can be made at the school office Monday, Wednesday, Thursday and Friday 8:15am – 2:00pm
- Credit card, Debit Cards (EFTPOS) and Cash are accepted.

Please Note: Please do not hesitate to ring the school office if you are unsure of any outstanding debts. Alternatively, your student can come to the Finance Office and request a statement which will show outstanding and current fees owing.